



Permission for Our Lady of Mercy Primary School to Use Photos, Video/Audio and Work Samples

Please complete and sign this form and return it to admin@olom.wa.edu.au

I give permission for photos, video/audio and samples of work created by my child/children to be used without acknowledgment, remuneration or compensation in publications and/or presentations for Our Lady of Mercy Primary School and/or Catholic Education Office of WA.

I authorise the Our Lady of Mercy Primary School to include the photos, video/audio and samples of work in material for their educational and communication purposes, such as in school newsletters, school banners, school flyers and other promotional materials for the school or Catholic Education Office of W.A. I acknowledge that at times, this will include material for public use such as council newsletters, or other outside agencies.

To be signed by a parent or guardian.

Please circle / tick which is applicable: STUDENT NAME: _____

I do / do not give permission for my child / children's images and work samples to be used in

school CEOWA and

public communications and publications.

Name of Parent/Guardian (cross out whichever is inapplicable): _____

Address: _____

Tel: _____ Email: _____

Signature: _____ Date: _____

Any personal information will be stored, used and disclosed in accordance with the requirements of the *Privacy Act 1988*.

SUPPLEMENTARY INFORMATION

National Educational Access Licence for Schools Agreement (NEALS)

The CEOWA and its schools are parties to an agreement between almost all educational institutions in Australia that allows each party to use another party's copyright material for free. The CEOWA must obtain consent to allow other parties to use student copyright material under NEALS.

Personal Information

Personal Information is information which is about a person whose identity can be reasonably known. This can include a photograph, video or digital image of a student. CEOWA & Our Lady of Mercy Primary School should protect the privacy of individuals in the collection, storage and display of their images.

The purposes for collecting individual images/works by schools and CEOWA & Our Lady of Mercy Primary School include:

- Recording of individual participation in CEOWA, school and in school events,
- Promoting the schools and CEOWA and their activities.

Consent

The use of digital media means that once personal information is collected and put on line, the CEOWA & Our Lady of Mercy Primary School cannot control how it is used. CEOWA & Our Lady of Mercy Primary School must be mindful of this when collecting and using information and take reasonable care to ensure that the information is of a nature that it may not be exploited. The consent form is one way in which CEOWA & Our Lady of Mercy Primary School ensures that individuals are fully informed about how the information may be used, and the consequences of their consent.