

Our Lady of Mercy Primary School

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PERMISSION TO LEAVE SCHOOL GROUNDS

Our Lady of Mercy Primary School conducts excursions and incursions as an integral part of the school's education program. Our Lady of Mercy Primary School excursions are to be regarded as an extension of the school. The same code of conduct during school hours is expected of all students, staff and supervisors for the duration of the excursion / incursion. A duty of care exists at all times and maximum emphasis is placed on the safety and well-being of all participants.

Throughout the course of your child's education, there will be times where your child may be required to leave school grounds as part of our excursion policy. This includes travelling to some venues by bus but also on foot to places like the local library, park and shopping centre. Our Lady of Mercy Primary School is a Catholic school with heavy links to the Our Lady of Mercy Parish. The students will travel on a frequent basis to Church to celebrate masses and liturgies.

Parents will be notified no less than 5 days in advance of planned excursions and community masses are advertised in the school newsletter and school website.

It is the parent/ care-givers responsibility to ensure that the school is kept up to date with all contact numbers including emergency contacts. It is imperative that parents can be contacted in case of emergency.

Please sign the permission slip below that indicates you allow your child to travel by bus to outside venues and on foot to the surrounding local areas as part of the Our Lady of Mercy Primary School Excursion Policy.

I _____ give permission for my child (ren) to travel outside of school grounds by bus and on foot for excursions and school masses. I will ensure my contact details are kept up to date by notifying the school office. Please list your children's names below.

1. _____
2. _____
3. _____
4. _____
5. _____

Signed: _____ date: _____